

Hutton Group Holdings Ltd

Carbon Reduction Plan for UK PPN 06/21

Supplier Name: Hutton Group Holdings Ltd (Hutton)
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COMMITMENT TO ACHIEVING NET ZERO

Hutton is committed to achieving 40% greenhouse gas (GHG) emissions by 2040, for Scope 1 and Scope 2.

Hutton is committed to achieving Net Zero greenhouse gas (GHG) emissions by 2050, for Scope 1, 2 and Scope 3.

BASELINE EMISSIONS FOOTPRINT

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emission reductions can be measured.

Baseline Year: April 2022 – March 2023	
<p>Hutton’s carbon footprint baseline measurement was calculated for the time period starting on the 1st of April 2022 and ending on the 31st of March 2023.</p> <p>The accompanying report focused on Scope 1 emissions (direct emissions) and Scope 2 emissions (indirect emissions) and the baseline of Scope 3 (indirect, value chain emissions) emitted by Hutton. The data was provided by Hutton and calculated by 5D Net Zero in accordance with the UK Government Greenhouse Gas (GHG) Conversion Factors for Company Reporting meeting ISO 14065 Standard.</p> <p>The report provided a baseline from which Hutton can plan, adapt and focus its operations to negate and offset all greenhouse gas emissions. The measurements below have been rounded to the nearest hundredth decimal place.</p>	
Baseline Year Emissions: 04/2022 – 03/2023	
EMISSIONS	TOTAL (t.CO ₂ e)
Scope 1	273.63 t.CO₂e , which included:
Vehicle Fuel	- 260.52 t.CO ₂ e
Burning Oil	

	- 13.11 t.CO ₂ e
Scope 2	16.67 t.CO₂e
Scope 3	23.81 t.CO₂e , which included:
Upstream Distribution	- 5.8 t.CO ₂ e
Waste Disposal	- 0.66 t.CO ₂ e
Commuter Miles	- 17.35 t.CO ₂ e
Business Travel	- 0.00 t.CO ₂ e
Downstream Distribution	- 0.00 t.CO ₂ e
Total Emissions	314.11 tCO₂e

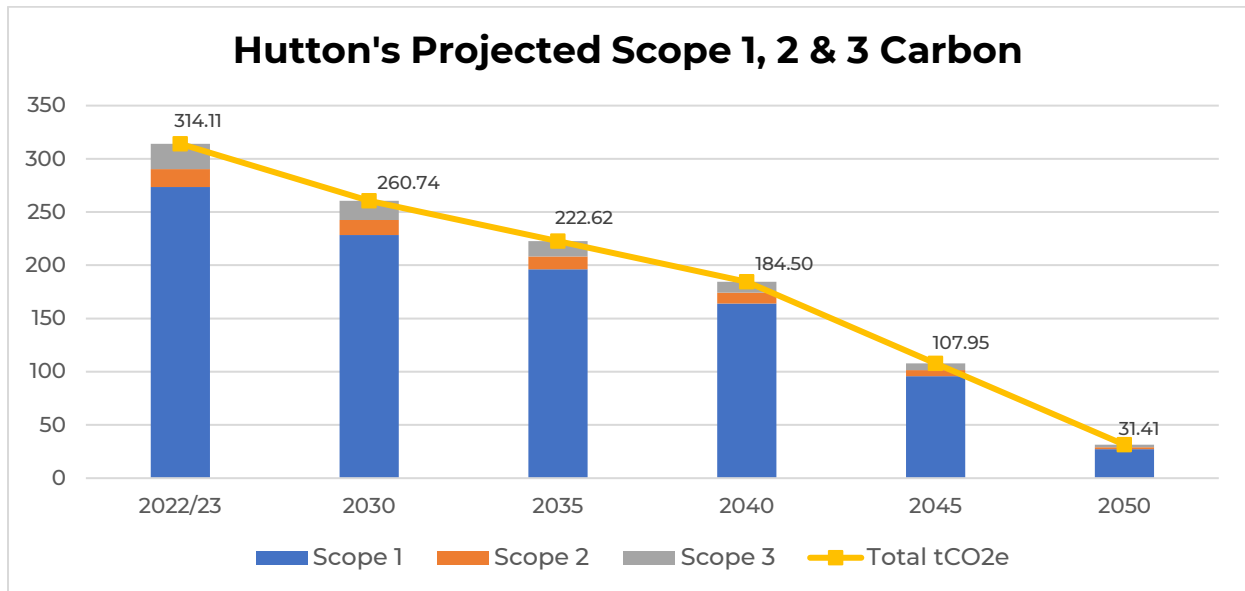
EMISSIONS REDUCTION TARGETS

To achieve Net Zero, Hutton has set the following carbon reduction targets:

- ✔ Decrease Scope 1 & 2 carbon emissions to 174.98tCO₂e by 2040. This is a reduction of 40%
- ✔ Strive to reduce Scope 1, 2 & 3 emissions to 31.41 tCO₂e by 2050. This is a reduction of approximately 90%
- ✔ Offset remaining emissions through verified international carbon removal schemes

We predict our core operational carbon emissions will decrease over the next 5 years to 275.99.435 tCO₂e, this is a total reduction of 12.14%.

Hutton’s target greenhouse gas emissions for Scopes 1, 2, 3 can be seen in the graph below:



PLANNED CARBON REDUCTION INITIATIVES

For our initial year of targeted reduction, the following environmental management measures and projects will be carried out as part of the work to reduce the 2022 baseline. The carbon emission reduction achieved by these schemes equates to a minimum of 7.63 tCO₂e, a 2.43% reduction against the 2022/23 baseline and the measures will be in effect when reviewing our Carbon Footprint annually.

SCOPE 1

Due to Hutton’s operations, our Scope 1 emissions are our largest area of emissions. These emissions primarily come through the fuel used in our fleet of vehicles and fuel cards. Due to vehicle use being core to operations, Hutton will commit to working toward the reduction of emissions from vehicle use year on year.

I. Fuels (Burning Oil)

- ☑ Investigate alternatives for heating sources such as:
 - i. Heat pumps,
 - ii. Biomass Boilers

II. Vehicles (Petrol and Deisel)

- ☑ Continue to replace old vehicles with more efficient vehicle options.
- ☑ Review vehicle usage to identify usage reduction.
- ☑ Initiate a behaviour change program for unnecessary journeys:
 - i. Encourage driver behaviour for fuel efficiency,
 - ii. Encourage vehicle sharing,

- iii. Encourage the use of public transport for business travel,
 - iv. Encourage virtual meetings where in-person is not essential.
- ☑ Investigate and commit to BEV options where appropriate.

SCOPE 2

Scope 2 was Hutton's smallest scope for emissions, accounting for only 5.31% of total core operational emissions. However, with 100% occurring from the UK grid electricity, this is a clear area for reduction.

I. UK Electricity

- ☑ Look to switch to a renewable energy provider from the current non-renewable tariff where possible,
- ☑ Investigate installing renewable alternatives such as solar panels,
- ☑ Encourage small cultural and behavioural changes to reduce electricity usage and wasted energy where possible:
 - Provide energy efficiency training,
 - Continue to switch to LED energy-saving lightbulbs,
 - Split light switched across offices to reduce wasted energy,
 - Use sensors to control heating and lighting equipment.

SCOPE 3

Hutton's Baseline Scope 3 reviewed five categories of emission sources. Downstream Distribution and Business travel were accounted for in the Vehicle Fuel usage in Scope 1. The following actions are included as additional options if the team has the capacity.

I. Waste Disposal

- ☑ Waste Management measurements system to ensure a more accurate measure of waste,
- ☑ 'Reduce, Reuse, Repair, Rehome and then Recycle' communications and approach for all waste.

II. Upstream distribution

- ☑ Upstream distribution delivery distance measurement system to ensure a more accurate measure of distances taken to deliver,
- ☑ Implementation of a 'Supplier code of conduct' for suppliers (where appropriate) to commit to Low Carbon delivery.

III. Commuter Miles

- ✓ Aspirational transport questionnaire (find out what staff want to do/barriers to that),
- ✓ Carpool clubs where relevant,
- ✓ Go electric - salary sacrifice schemes.

DECLARATION AND SIGN-OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standards for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol Corporate Standard and used the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard¹.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body) of Hutton Group Holdings.

Signed On Behalf of The Supplier:



.....Mathew Smith, Director and Owner.....

Date:4th October 2023.....

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>